# PHOTOSTUDIO GUIDELINES

HEY THERE! THANKS SO MUCH FOR CHOOSING OUR STUDIO!
WE DO A LITTLE HAPPY DANCE EVERY TIME THERE'S ARTISTS IN OUR SPACE.

TO ENSURE A QUALITY EXPERIENCE FOR EVERYONE, HERE ARE SOME ESSENTIAL RULES AND GUIDELINES:

## **Paper Backdrop**

- Please do not cut the backdrop paper unless absolutely necessary.
   If there are excessive footprints, we ask that you roll the paper out further into the room
- Our staff will check on the space after your session to asses trimming needs for next time!
- Avoid placing heavy or sharp objects on the paper backdrop as much as possible
- If the backdrop stand is lowered or extended too quickly, the paper can tear or crinkle permanently. We recommend two people for the job, or taking your time if it's done solo!

#### **Shoe Covers**

• Please use the slip on shoe covers (like lil socks!) before stepping onto the paper backdrop! This helps cut back on all those unappealing footprints that result in wasted paper.

# **Lighting Equipment**

 You are welcome to use all of the lights + attachments! For video tutorials on how to use our equipment click the links on the last page of this guide!

#### **Blackout Curtains**

- If you prefer natural light instead of a controlled light setting, there are velcro loops on the window sills to tie back the blackout curtains.
- Please do not attempt to take the curtains down completely without staff assistance.

#### **Additional Areas**

 You are welcome to use the wallpapered room at the end of the hall, and take photos in the hallways as well. Please respect our permanent studio members who may need to come and go or ask for privacy/lowered volume.

## **Props + Furniture**

- You are welcome to move items from the studio into the lounge area to create more space, but please do not block hallways or entryways!
- Any of the furniture in the public lounge area can be moved into the photostudio as long as it is returned at the end of your session!

# Be Kind:)

 Please remember this is a community space! Respecting for the resources and rooms you use ensures we can keep serving our creative community and helps our permanent residents feel comfortable in their second home.

WE'RE SO GLAD YOU'RE HERE! HAVE THE MOST FUN!



# TUTORIALS + HOW TO'S

SOME OF OUR EQUIPMENT MAY BE NEW TO YOU AND THAT'S OK!
CHECK OUT SOME OF THESE TUTORIALS BELOW FOR HOW TO USE THE
EQUIPMENT SAFELY + MORE COMPREHENSIVELY!

Adjusting the Backdrop Stand + Changing the Paper Roll

C- Stand Tutorial (stands for the lighting)

Aputure LS 300X Tutorial (smaller circular light)

<u>Kino Flo Tutorial</u> (<u>larger rectangular light</u>)

